

## **Job Posting**

Job Title: Delivery Driver-Long Term Care

**Immediate Supervisor Title:** Pharmacist in Charge

Status: Full-time or part-time

**General Summary:** A non-exempt, pharmacy delivery position responsible for delivery of pharmaceuticals as well as company products to customers within the company service area.

# \*\$500 (Full-time) or \$250 (Part-time) Retention Bonus Provided\* Essential Job Responsibilities:

- Responsible for maintaining a positive image of Coler Long Term Care to customers. This position is one of the faces of Coler LTC in the community.
- 2. Responsible for daily prescription delivery.
- 3. Responsible for creating, editing and finalizing a courier manifest through RX30 or current pharmacy information system.
- 4. Responsible for maintaining vehicle log books.
- 5. Responsible for vehicle cleanliness and assisting with vehicle maintenance.
- 6. Other duties as assigned by management.

\*May be required to work on call as backup occasionally and will receive compensation for any time on call.

**Education:** High school diploma or equivalent **Experience:** One year experience preferred.

Other Requirements: Vast knowledge of current delivery area.

### Performance Requirements:

#### Knowledge:

- 1. Knowledge of roads and landmarks in current delivery area.
- 2. Knowledge of company policies and procedures.
- 3. Knowledge of company's bloodborne pathogens and proper equipment cleaning procedures.

#### Abilities:

- 1. The ability to make change when making deliveries.
- 2. Ability to work in a fast-paced environment.
- 3. Ability to pass background check and have a clean driving record.
- \*\*COVID-19 vaccination required. Reasonable accommodations may be requested and will be considered in accordance with applicable laws.\*\*

#### **Application Procedures:** Apply online at

https://www.shriverspharmacy.com/CareerOpportunities/Apply-Online/ or send your resume to hr@shriverspharmacy.com.